



Tenant Authorization for AFTER -HOURS HVAC

24 Hour Notice Needed for Any Requests

Building Air Runs

Monday – Friday: 8:00am – 6:00pm

Saturday: 8:00am – 1:00pm (By Request Only)

Sunday & Holidays: – None

www.buckheadtower.com

Date:

Tenant:

Suite:

The undersigned Tenant does hereby request and authorize Landlord to have certain services performed for the above suite as set out in the description below. The Tenant understands that these services are at the expense of Tenant as estimated below. The undersigned is authorized by the Tenant to contract for these special services.

The requested services shall commence after the execution of this authorization by the Tenant and acceptance by the Landlord. Upon completion of the requested service and within thirty (30) days of receipt of an invoice from Landlord, Tenant agrees to pay Landlord the sum **FIFTY FIVE DOLLARS (\$55.00) PER HOUR. Requests received after 12:00pm for same day or weekend service shall incur a \$100.00 charge.**

Description of Special Service:

*2 Hour Minimum

AFTER-HOURS HVAC for the following dates/times:

<u>Date</u>	<u>From (Start Time)</u>	<u>To (Stop Time)</u>	<u>Total Cost</u>

Please send to Kathy Saylor at ksaylor@parmco.com

Authorized, agreed and approved:

Tenant:

By: _____

Date: _____